

## HEALTH & SAFETY POLICY

Woodhill Sands Trust is committed to providing and maintaining a safe and healthy workplace for all workers, and to providing the information, training and supervision needed to achieve this under the Health and Safety at Work Act 2015.

We will take all practicable steps by:

- Providing a safe venue, safe equipment and proper materials
- Identifying and monitoring risks and using the risk management hierarchy of controls – *elimination, substitution, isolation, restriction, engineering, administration and personal protective equipment (PPE)*.
- Insist upon establishment of safe methods and practices
- Comply with all Health and Safety legislation, regulations and codes of practice

We will take all responsibility for health and safety procedures, however, ALL PEOPLE ON SITE need to be aware of their responsibilities and comply with the venue's Health and Safety Policy.

Every person involved in Woodhill Sands is encouraged to play a vital and responsible role in maintaining a safe and healthy event through:

- Being involved in the venue health and safety system
- Following correct procedures
- Safe and proper use of equipment
- Wearing protective clothing and equipment as and when required
- Reporting any pain or discomfort as soon as possible
- Ensuring all accidents and incidents are reported
- Help new workers, trainees and visitors to understand the right safety procedures and why they exist
- Informing the office immediately of any health and safety concerns
- Keeping the facilities tidy to minimise the risk of any trips and falls

This policy will be reviewed: September 2019

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_